

CMRCET/PRIN/38/2019-20

Date: 25<sup>th</sup> May2020**OFFICEORDER**

It is hereby informed that Internal Quality Assurance Committee has been formed as mandated by NAAC, the composition is as given below:

S. No.	Member	Name	Designation
1	Member Management	Sri. Ch. Gopal Reddy	Member MGR Society
2	Member Management	Sri. Ch. Srisailam Reddy	Member MGR Society
3	Chairperson	Dr. V.A. Narayana	Principal
4	Member Teacher	Dr. B. Lokeshwar Rao	Dean Academics
5	Member Teacher	Dr. K. Srinivasa Rao	COE
6	Member Teacher	Dr. K Suresh	HOD(CE)
7	Member Teacher	Dr. P Ravi Kumar	HOD(ME)
8	Member Teacher	Prof. KLS Sowjanya	HOD(IT)
9	Member Teacher	Dr. K Vijay Kumar	HOD(CSE)
10	Member Teacher	Dr. M. C. Reddy	HOD(H&S)
11	Member Teacher	Dr. A Kotishwar	HOD(MBA)
12	Member Teacher	Dr. M. Suresh	Head (R&D)
13	Member Teacher	Mr. P. Raveendra Babu	Associate Professor (ECE)
14	Member Admin	Mr. V. Srinivas	Accounts Officer
15	Member Admin	Mr. A. Kiran Kumar	Administrative Officer
16	Member Teacher	Mrs. S. Fatima Mary	Women Faculty
17	Member Alumni	Mr. M. Vedachary	Nominee
18	Member Alumni	Mr. Sai Pawan	Nominee
19	Member Industry	Mr. I. Arun Kumar	Nominee
20	Member Parent	Mr. V.S.V. Krishna Mohan	Nominee
21	Member Local Community	Mr. Subba Reddy	Nominee
22	Member Student	Mr. Narendra (16H51A0503)	Nominee
23	Member Student	Bharatapu Shalaka (17H51A0210)	Nominee
24	Invited Member	Mr. Syed Rafeeq	Physical Director
25	Coordinator	Dr. G. Devadasu	Dean(P&D)

26	Member Industry	Mr. T. Brahmananda Reddy	Nominee
27	Member Teacher	Dr. M.S.R. Murthy	Dean (R&D)

Dean (Planning & Development) is requested to conduct regular meetings of IQAC to ensure Quality Assurance in all spheres of functioning of the Institution.



**Principal**  
(Major Dr. V.A. Narayana)

- Copy to:**
- 1) Dean(P&D) development)
  - 2) All HODs
  - 3) Administrative Officer
  - 4) Exam Branch
  - 5) All IQAC members



## The List of IQAC Members:

S. No.	Member	Name	Designation
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27	Member Teacher	Dr. M.S.R. Murthy	Dean (R&D)

CMRCET/IQAC/AY2020-21/01

Date: 01<sup>st</sup> July 2020

To

**The Chairman IQAC**

CMR College of Engineering & Technology  
Kandlakoya (v), Medhcal Road,  
Medhcal, Hyderabad – 501401.

Sir,

**Sub: Permission to conduct IQAC Meeting in CMRCET-Online Mode – Reg.**

**Ref: Office Order No. CMRCET/PRIN/38/2019-20, Dated 25th May 2020.**

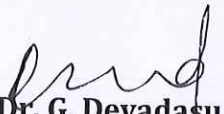
With reference to the subjected cited above, IQAC meeting has been scheduling on 24<sup>th</sup> July 2020 in principal chamber at 10.30AM to discuss the following agenda points. Hence, it requested to accord permission for the same.

**Agenda:**

1. To conduct induction programme to the newly joined faculty
2. To conduct orientation programme for the first year students
3. To participate in various College Rankings-NIRF & ARIIA
4. To establish Centre of Excellences in various departments
5. Laboratory equipment's and library procurements
6. Internships for pre-final year students
7. Start-ups and Incubation centers to all the UG Students
8. Redressed of grievances received by stake holders
9. To conduct student satisfaction survey
10. Preparation of annual report and conduct of Academic Administrative Audit

Thanking you

Yours faithfully,

  
Dr. G. Devadasu  
Coordinator, IQAC



CMRCET/IQAC/AY2020-21/CIR-01

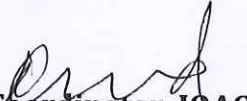
Date: 13<sup>th</sup> July 2020

## CIRCULAR

It is hereby informed to all the members of IQAC to attend the IQAC meeting scheduled on 24<sup>th</sup> July 2020 at 2:00 pm in Principal Office. The following is the Agenda.

### Agenda:

1. To conduct induction programme to the newly joined faculty
2. To conduct orientation programme for the first year students
3. To participate in various College Rankings-NIRF & ARIIA
4. To establish Centre of Excellences in various departments
5. Laboratory equipment's and library procurements
6. Internships for pre-final year students
7. Start-ups and Incubation centers to all the UG Students
8. Redressed of grievances received by stake holders
9. To conduct student satisfaction survey
10. Preparation of annual report and conduct of Academic Administrative Audit

  
Coordinator, IQAC

  
Principal

Copy Submitted to: (1) the Secretary Garu – For your Kind Information Please

Copy to:

- 1 Deans
- 2 Head of the Departments
- 3 Controller of Examinations
- 4 Members concerned
- 5 Librarian
- 6 Administrative officer
- 7 Accounts Officer
- 8 Physical Director

CMRCET/IQAC/AY2020-21/Min-01

Date: 24<sup>th</sup> July 2020

## MINUTES OF THE MEETING OF THE IQAC FOR AY: 2020-21

Meeting Circular / Reference:	CMRCET/IQAC/AY2020-21/CIR-01, Dated: 13 <sup>th</sup> July 2020
Date of the Meeting:	24 <sup>th</sup> July 2020
Time:	2:00 PM
Venue:	Principal office

S. No.	Member	Name	Designation
1	Member Management	Sri. Ch. Gopal Reddy	Member MGR Society
2	Chairperson	Dr. V.A. Narayana	Principal
3	Member Teacher	Dr. B. Lokeshwar Rao	Dean Academics
4	Member Teacher	Dr. K. Srinivasa Rao	COE
5	Member Teacher	Dr. K Suresh	HOD(CE)
6	Member Teacher	Dr. P Ravi Kumar	HOD(ME)
7	Member Teacher	Prof. KLS Sowjanya	HOD(IT)
8	Member Teacher	Dr. K Vijay Kumar	HOD(CSE)
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14	Member Admin	Mr. A. Kiran Kumar	Administrative Officer
15	Member Teacher	Mrs. S. Fatima Mary	Women Faculty
16	Member Alumni	Mr. Sai Pawan	Nominee
17	Member Industry	Mr. I. Arun Kumar	Nominee
18	Member Parent	Mr. V.S.V. Krishna Mohan	Nominee
19	Member Local Community	Mr. Subba Reddy	Nominee
20	Member Student	Mr. Narendra (16H51A0503)	Nominee
21	Member Student	Bharatapu Shalaka (17H51A0210)	Nominee
22	Member Industry	Mr. T. Brahmananda Reddy	Nominee



23	Coordinator	Dr. G. Devadasu	Dean(P&D)
24	Member Alumni	Mr. M. Vedachary	Nominee
<b>Members Absent</b>			
25	Member Management	Sri. Ch. Srisailam Reddy	Member MGR Society
26	Member Teacher	Dr. M.S.R. Murthy	Nominee
27	Physical Director	Mr. Syed Rafeeq	Physical Director

### Proceedings of the Meeting:

Chairman IQAC, invited all the members of IQAC to this meeting. The agenda points were discussed in Detail and the resolution is taken accordingly.

**Item 1: To conduct induction programme to the newly joined faculty**

**Resolution:** It has been decided and approved to conduct induction for the newly joined faculty. Chairman appointed Dean Academics for the program

**Item 2: To conduct orientation programme for the first year students**

**Resolution:** It has been decided and approved to conduct Orientation program for the upcoming 1st year students. Chairman appointed H&S HOD as program coordinator

**Item 3: To participate in various College Rankings-NIRF & ARIIA**

**Resolution:** Decision taken to participate in NIRF-2021 India Rankings & ARIIA-2021, Chairman assigned the task to Head R&D.

**Item 4: To establish Centre of Excellences in various departments**

**Resolution:** Decision taken to establish at least three Centre of Excellences in various Departments

**Item 5: Laboratory equipment's and library procurements**

**Resolution:** The chairman has directed the concern department for procurement of required equipment / books through purchase committee

**Item 6: Internships for pre-final year students**

**Resolution:** Decided to send the 50% of the students to internship at various industries who has MOUs with us and also to other reputed organizations.

**Item 7: Start-ups and Incubation centres to all the UG Students**

**Resolution:** It has been decided to establish start-ups and incubation centres in addition to the existing.

**Item 8: Redressed of grievances received by stake holders**

**Resolution:** The Chairman has directed to the Redressal Grievance committee to respond sensibly against grievances.

**Item 9: To conduct student satisfaction survey**


**Resolution:** The Decision taken to conduct student satisfactory survey on line / off line depending on the COVID-19 rules.

**Item 10: Preparation of annual report and conduct of Academic**

**Resolution:** Tentative Academic Administrative Audit & Annual report have been received from various departments and the IQAC has to ensure.

As there were no other points, the meeting ended at 4:00 PM and the chairman thanked all the members for their valuable suggestions

S.No.	Points Discussed	Action Taken	Status
Item 1:	To conduct induction programme to the newly joined faculty	It has been decided	Completed
Item 2:	To conduct orientation programme for the first year students	It has been decided	Completed
Item 3:	To participate in various College Rankings-NIRF & ARIIA	Decision taken	Completed
Item 4:	To establish Centre of Excellences in various departments	Decision taken	Under Process
Item 5:	Laboratory equipment's and library procurements	Decision taken	Completed
Item 6:	Internships for pre-final year students	Decision taken	Completed
Item 7:	Start-ups and Incubation centres to all the UG Students	Decision taken	Under Process
Item 8:	Redressed of grievances received by stake holders	Decision taken	Completed
Item 9:	To conduct student satisfaction survey	Decision taken	Completed
Item 10:	Preparation of annual report and conduct of Academic	Decision taken	Completed

  
Major Dr. V.A. Narayana  
Chairman, IQAC

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- 4 Members concerned
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IQAC Meeting Held on 24<sup>th</sup> July 2020 at 2:00 PM

The following members were present

S. No.	Member	Name	Designation	Signature
1	Member Management	Sri. Ch. Gopal Reddy	Member MGR Society	<i>C. Reddy</i>
2	Member Management	Sri. Ch. Srisailam Reddy	Member MGR Society	ABSENT
3	Chairperson	Dr. V.A. Narayana	Principal	<i>[Signature]</i>
4	Member Teacher	Dr. B. Lokeshwar Rao	Dean Academics	<i>B. Rao</i>
5	Member Teacher	Dr. K. Srinivasa Rao	COE	<i>K. Rao</i>
6	Member Teacher	Dr. K Suresh	HOD(CE)	<i>[Signature]</i>
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